All CPS Families - Verify Info in Aspen/Family Connect

As a parent of student(s) in the school district you need to verify the data in your student(s) records (demographic, contact and medical data as well as the blanket field trip form, media release form and technology agreement).

Please note, that even if your student(s) data is correct you must still confirm the first three forms. There are a total of six forms to review.

To access the new registration portal, <u>log into Aspen with your parent account</u>. **You will see a banner that states,**

"Family Portal users can click here to register a new student in Nantucket Public Schools, or update existing student information. A new window will open Nantucket Family Connection"

You may need to allow pop-ups for this process to work.

Once you log into Aspen, click on the link and review/update the following info:

- 1 student information
- 2 parent information
- 3 health/medical info
- 4 media authorization
- 5 field trip approval form
- 6 technology agreement

SAVE & RETURN HOME then click on GREEN "SUMBIT FORM" BUTTON

Thank you!